

May 4, 2022



Dear Members,

Patrol Masters has been contracted to provide parking rules enforcement for Promenade Villas. The current safelist system will be in effect May 1, 2022 This is how it will work:

Each **unit is allowed** a **maximum of (10)** safelists in a **90-day rolling period**. Day guests do not require a safelist. If you have a guest who will be parked in common area **overnight**, that guest's vehicle must be placed on the safelist, effective between the hours of 12:00 a.m. through 5:00 a.m.

PROCEDURE FOR SAFE LISTING VEHICLES:

To safelist your vehicle, visit Patrol Masters' website www.patrolmasters.com and use the online safelist procedures, or by **downloading our safelist APP** from your app store or call (877) 648-0602 if you do not have online access.



- Enter the vehicle license plate # and city.
- Click next.
- Click on the association name, which will appear on the next screen.
- Fill in your authorization information, if repeat user.
- If new user, click on "I do not have an account" and create your own account.
- Update your information, if repeat user.
- If new user, you will have to enter additional information.
- Enter the vehicle information, if you are safelisting for the first time, then click next.
- Select the dates you would like to safelist by clicking on the calendar and click on safelist.
- You will see the confirmation number, which will confirm your transaction.
- If you do not get a confirmation number, then your vehicle is NOT on the safelist and is subject to towing.
- It is important that you get and keep that confirmation number.

Authorized residents who safe list their vehicles using this site acknowledges that they have read and understand all the Association's parking rules and regulations and agree to follow them, and that any illegally parked vehicle may be towed as provided by law.

If you have a guest who will exceed the days allowed, please contact management for an extension. Resident vehicles may not be placed on the safelist. Safelist is designed for guest vehicles only.

Sincerely,
Patrol Masters, Inc.